

# TOPPAN MERRILL

# Proxy Statement Style Guide

Advancements & Innovations for 2022

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# Stand out or blend in?

To meet the demands of shareholders, your annual meeting and proxy process needs to evolve to increase shareholder participation and effectively communicate corporate objectives and values. Today, a proxy statement is viewed as a crucial communications document that can dramatically improve shareholder engagement. Current trends in proxy statements include reader-friendly designs that draw attention to company highlights, summary views of key director information, voting actions and executive compensation summaries.

The following samples highlight recent trends in corporate proxy statement upgrades to improve usability, readership and overall engagement.



## Proxy Statement Design: 2021 Highlights

Public companies are always seeking ways to enhance proxy statements by upgrading their design and messaging to communicate a more effective story.

This guide outlines best practices from hundreds of communications Toppan Merrill has managed in the past year, including examples and tips for companies as they look toward 2022.



Promoting shareholder engagement and voting



Applying corporate brand guidelines or style guide for consistent company messaging



### **Trends in Formatting Options:**

- · Single-column versus two-column.
- · Ragged right versus fully justified.
- Font types and sizes.
- · Colors.
- · Headers and footers; folios; side tabs.
- Table formatting.
- · Artwork, icons, graphics.
- · Combined proxy/annual report.



Presenting your message and disclosure



Using graphics, images and formatting to make your proxy more compelling and easier to read and navigate

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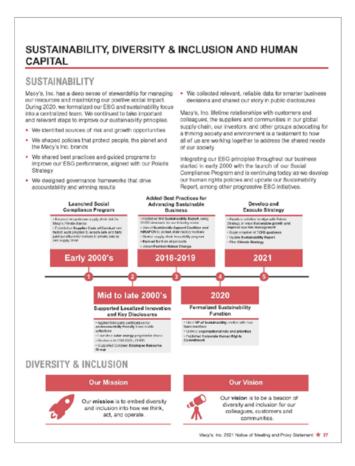
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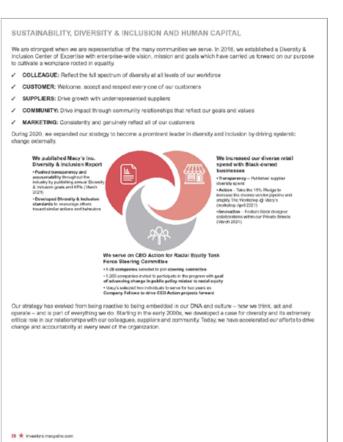
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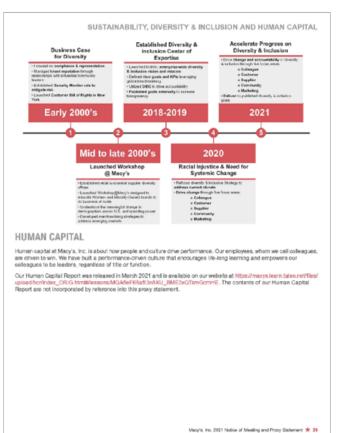
## Diversity, Equity & Inclusion

The public's heightened expectations for more Environmental, Social & Governance (ESG) and **Diversity, Equity & Inclusion (DE&I)** disclosure has dovetailed with the growing interest of investors. A diverse workforce can drive better outcomes that can enhance business growth and brand reputation.

To overcome some common barriers to DE&I reporting, companies can embrace best practices such as:
1) constructing an inspiring story;
2) engaging the right leaders; and
3) taking a data-driven approach to disclosing pertinent metrics and key performance indicators related to sustainability, human capital management, and diversity and inclusion.







## Corporate Social Responsibility

### BEFORE

### **Corporate Social Responsibility**

gives a picture of how a company supervises their business processes to generate an overall positive impact on the public.

There are several main areas of social responsibility, which can include community and environment, company employees, governments, consumers, providers of finance, and other organizations or groups. For example, companies can take action to reduce paper waste or help the government plant more trees. For employees' issues, companies should disclose actions taken to safeguard employees' health and safety.

#### OVERSIGHT OF RISK MANAGEMENT

Our business faces various risks, including strategic, financial, legal, regulatory, operational, accounting, and reputational risks. Manageme Our business faces various risks, including strategic, manacula, legal, regulatory, operational, accounting, and expusioner moss, inaugment in exponsible for the dayshod symanagement and midgation of risk, fidentlying, managing, and midgating our exposures to these risks and effectively overseeing this process are critical to our operational decision-making and annual planning processes. The Board has ultimate responsibility for risk overseight, but it has delegated primary responsibility for overseight size sustained and management to the Audit. Committee discusses guidelines and policies to govern the process by which management assesses and manages. risk, including Kraft Heiru's major financial risk exposures and the steps taken to monitor and control those exposures. In addition, purs to its charter, the Audit Committee reviews and discusses risk assessment and risk management guidelines, policies, and processes utilized in our Strategic Enterprise Risk Management ("SERM") approach. Our SERM approach is an ongoing process effected at all levels of our or portained temperature trans-resignant in other payments of the portain process are required to an event of the portained and across business that and functions to dentify, assess, monitor, manager, and mitigale risk, including risk related to cyberoscorily issues and sustainability. The SERM approach facilitates open communication between management and the Board to advance the Board to the Assessment and the Board to the process, advance the Board to the Assessment and the Board to the Process of the Assessment and the Board to the Process of the Processment and the Board to the Board key risks to our business and performance, and the information gathered through the approach. The Audit Committee annually reviews the SERM approach, as well as the results of the annual SERM assessment.

Annually, the Audit Committee allocates responsibility for overseeing the review and assessment of key risk exposures and management's remany, in was commence ascesses responsibly for very expensional or the second of the Board, or it etails those exposures and managements response to the Board, or it etails those exposures and management provides reports to the Board, or another committee, or other appropriate committee, in advance of meetings, regarding these lever risks and the actions management has taken to monitor, control, and midgate these risks. Management also altered bloads and committee meetings to discuss these reports and provide any updates. The Audit Committee or other appropriate committee reports key risk discussions to the Board following its meetings. Board members may also further discuss the risk management process directly with

In addition to the SERM approach, the Board and each committee review and assess risks related to our business and operations In acution to the schring populous or book and and earn commitment everyward and appears have transfer and or present the Board frequently discusses our strategic plans, source and opportunities in light of committees and between the board and beverage industry and the global economic environment. In addition, as discussed under "Board Committees and Membership—Comprehation Committee—Analysis of Risk in the Comprehation Architecture" below, the Comprehation Committee eversees an evaluation of our comprehation structure's impact on risk taking and risk mitigation.

#### DELINQUENT SECTION 16(a) REPORTS

Section 16(a) of the Exchange Act requires our executive officers and directors, and persons who beneficially own more than 10% of our common stock (collectively, the "Reporting Persons"), to file reports of ownership and changes in ownership with the SEC. Based solely upon a review of Forms 3, 4, and 5 and amendments thereto filed electronically with the SEC by the Reporting Persons with respect to the flocal year enided December 28, 2019, we believe that all filing requirements were complied with in a timely manner, except that we were late in fling the Form 3 of Mr. Castro-Neves and Form 4s for Ms. Cool, Mr. Dewan, Ms. Jackson, and each of our current directors, other than Mr.

### COMMUNICATIONS WITH THE BOARD

Information for stockholders and other parties interested in communicating with the Chairman, the Board, or our independent directors individually or as a group, is included in our Guidelines which are available on our Web site at http://ic.krafth individually or as a group, is included in our Guidelines which are available on our 'Web site at <u>Major Knafferencompany considerage</u>, and <u>Committees or Company Secretary Founds committees are a few parts or the Board's purious to the independent directors; communications relating to matters within a Board committee's area of responsibility to the chair of the appropriate committee, and committees are designed to the committee of the committees of the committee of the committ</u> Heinz executive or employee. Our Corporate Secretary does not forward solicitations, junk mail, and obviously frivolous or inappropriate

We expect directors to attend all Board meetings and meetings of the committees on which they serve. We understand, however, that occasionally a director may be unable to attend a meeting. The Board held eight meetings in fiscal year 2019 and the standing committees of the Board held a total of 36 meetings. Each director attended 80% or more of

#### CORPORATE GOVERNANCE AND BOARD MATTERS

#### **Environmental Social Governance**







We dare to do better every day • We do the right thing We champion great people

We own it

While we are a global company, we see ourselves as global citizens first and believe in helping to create a healthier and more sustainable environment for all of us. Guided by our Vision. To systainably grow by delighting more consumer globally, we are actively working each day to create a company and high-quality products, made responsibly, that make us, our stockholders, and the world proud. In pursuit of our Vision and inspired by our Value We do the right thing, we strive to incorporate strong ESG approaches in every aspect of our business. In September 2020, we issued our 2020 Environmental Social Governance Report, which further details our ESG strategy, goals, and performance. For additional information, see Learn More about Kraft Heinz ESG on page 27

#### Strategy and Oversight

ESG Team

We take a cross-functional approach to ESG that centers on continuous improvement in each part of our husiness. Our governance structure is designed to enable us to live our Vision and Values.

## opportunities an annual ESG update from management Chief Executive Officer Senior Vice President, Blobal Connecti Course, and Read of ESG and Government. - Ownread Course, and Read of ESG and Government. - Rafairs; Coppense Secretary - Has an annual performance goal that tracks our ESG performance.

 Oversees our global ESG strategy and objectives, including our activities and . Reviews all significant policies, processes, and commitments through, at minimum,

. Collaborates with members of the Executive Leadership Team on oversight and Has an annual performance goal that tracks our ESG perform

 Provides cross-functional, upper-level management input on ESG practices and Includes representatives from our operations, manufacturing, proc. research and development, communications, legal, government affairs, and

 Provide high-touch engagement, track emergent issues, and drive collaboratio transparency, and continuous improvement toward initiatives . Hold monthly meetings in: Sustainable Packaging Product Health

Provides input on forward-looking strategy

 Sustainable Agriculture Animal Welfare Responsible Sourcing Cornorate and Government Affairs. Sustainable Manufacturing Enterprise-wide, cross-functional team from all levels of management

The Kraft Heinz Company 2021 Proxy Statement | 25

#### CORPORATE GOVERNANCE AND BOARD MATTERS

#### Our Pillars and Framework

Our ESG strategy prioritizes the issues that matter most to our business and stakeholders and focuses on the areas where we can have the greatest impact, from responsible ingredient sourcing to expanded nutrition guidelines. Our efforts and integrated initiatives are organized under three key pillars



environmental footprint through

water conservation, energy use and waste reduction across our

manufacturing facilities, as well

as addressing sustainable

packaging.

Promoting sustainable sourcing methods, including areas of focus such as human rights, sustainable agriculture, deforestation, and animal



#### **Healthy Living and Community Support** Identifying and meeting nutrient

**AFTER** 

targets for our products, with a focus fat, and calories, while offering alternative ingredient choices, such as organics and plant-based ingredients, along with our

To inform our ESG strategy and goal-setting, we conduct a comprehensive materiality assessment every three to five years. This assessment allows us to identify and prioritize the issues that are of greatest concern to our stakeholden and that impact the success of our business. We reevaluate these results on an ongoing basis to reflect any changes in standing on these priority issues and allow for the inclusion of new or emerging issues. Our ESG framework also reflects our ambition and work toward further integration of risk, financial, and ESG disclosures

#### Key Achievements and Goals



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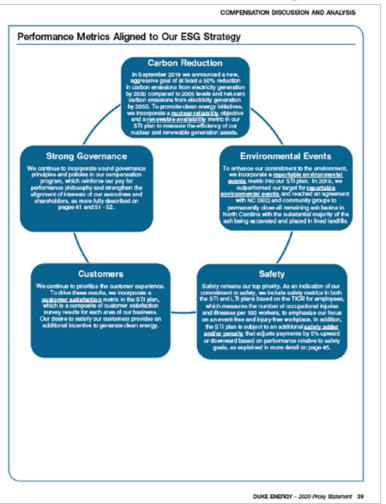
General Inquiries | US: 800.688.4400 | EMEA: +44 20.7422.6100 | Info@ToppanMerrill.com | www.ToppanMerrill.com

## Environmental, Social & Governance

Companies continue to face pressures from investors, regulators, shareholders, customers and employees to transform the business with an **Environmental, Social & Governance (ESG)** lens. ESG is no longer a siloed concept but is something that should be embedded in a company's entire strategy and operations.

Integrating ESG into a company's business strategy, developing mitigation/enhancement plans and policies, and reporting the data provide excellent metrics for the ESG proxy disclosure.

# BEFORE PENSATION DISCUSSION AND ANALYSIS





# Human Capital Management

### **Human Capital Management**

transforms the traditional administrative functions of human resources departments (recruiting, training, payroll, compensation, and performance management) into opportunities to drive engagement, productivity and business value.

In response to market demand for increased transparency into human capital practices, companies can provide investors and stakeholders greater insight into how companies prioritize, manage, and measure the performance of their employee base.

BEFORE

## **AFTER**



#### **Total Target Compensation**





#### **HUMAN CAPITAL MANAGEMENT EFFORTS**

We are proud to employ over 50,000 associates across the United States, including Puerto Rico. Our associates are key to the success of our transformation as they are at the center of supporting the whole health of our customers and communities. We are optimizing our workforce through enhanced communication and engagement through the following measures:

- annual and periodic pulse surveys in which more than 70% of our associates have participated;
- increased personal and professional associate development opportunities, including training on leadership, safety, compliance, and other critical business skills;
- discounted tuition and reimbursement programs for associates to pursue degrees at select colleges or universities;
- certification as an Accredited Provider of Continuing Pharmacy Education, which allows us to offer courses that count toward the continuing education licensing requirements of our pharmacists;
- · offering an accredited pharmacy technician certification program;
- compensation and benefit programs to support, recognize and reward performance of our associates (including annual bonuses, 401(k) plans, health care benefits, paid time off, life and disability coverage, merchandise discounts, and many other services and programs?
- associate wellness programs and tools for whole health in areas such as mental health, disease management, and financial wellness; and
- an associate recognition program that incorporates financial incentives to celebrate the achievements of our teams and create a community experience for our workforce.

### DIVERSITY, EQUITY AND INCLUSION EFFORTS

Just as we are transforming our business, we are also transforming our approach to Diversity, Equity & Inclusion (DEI). We are being more intentional to ensure that we have not only a diverse workforce but an environment in which our talent can thrive. We are proud to be a part of diverse communities and to have a workforce that reflects the diversity of our customers and the communities in which we operate. As such, we believe that inclusive and welcoming culture is essential, and our commitment to diversity comes from the top. We are proud to have a Board with 89% overall diversity, which is composed of 44% gender diversity and 44% ethnic/ recial diversity.

We are focused on strengthening our DEI infrastructure, which includes the development of a DEI team (a Center of Excellence) and a DEI integrated strategy that will address faient processes such as faient acquisition, faient development and faient management. A key focus will be to develop solutions that seek to enhance the work environment so our associates can perform to their best potential and provide an optimum customer experience. Our experienced Vice President of Diversity, Equity & Inclusion focuses on developing and executing our DEI effective.

As of December 31, 2020, 67% of associates self-reported as female. In addition, associates self-reported their race/ethnicity as: White 56%: Hispanic 15%; Black 13%; Asian 11%; and Other 5%.

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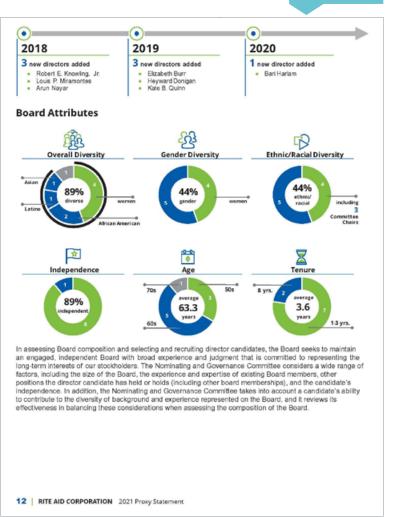
## Board Tenure and Refreshment

Market forces, more than regulatory intervention, have driven the evolution of **board refreshment**. Shareholder engagement, including the implementation of more stringent voting policies by some prominent asset managers and asset owners, and an increased focus by directors themselves on board tenure, diversity and skills, have brought board refreshment to the forefront.

Investors and shareholders are looking at excessive director tenure as a factor that could compromise independence. Disclosing multiple factors related to board nominations and refreshment should be top of mind for companies.

## BEFORE

### **BOARD OF DIRECTORS** The following table sets forth certain information as of April 30, 2020 with respect to our director nominees. If elected, the term of each of the following persons will expire at the 2021 Annual Meeting of Stockholders. Age Position with Rite Aid Bruce G. Bodaken Chairman 2013 Elizabeth 'Busy' Burr 58 Director 2019 Robert E. Knowling, Jr. 64 Director 2018 2013 Kevin E. Lofton Director Louis P. Miramontes 65 Director 2018 2018 Arun Nayar Director Katherine B. Quinn 55 Director 2019 **Board Composition** The Board is committed to ensuring that it is composed of a highly capable and diverse group of directors who are wellequipped to oversee the success of the business and effectively represent the interests of stockholders. As discussed in the section entitled "Recent Leadership and Governance Highlights" above, the Board has significantly accelerated its efforts to change the composition of the Board over the past two years. As a result of these changes, half of the director nominees are radially or ethnically diverse and thirty-eight percent of the director nominees are women. In addition to enhancing the Board's radial, ethnic and gender diversity, these changes bring a diversity of thought and experience to the Board. All of the nominees of the Board, other than Ms. Donigan, are independent directors Board Racial and Ethnic Diversity\* Board Gender Diversity\* The compositions depicted illustrate calculations effective following the Annual Meeting 10 PRITE



## Board Skills and Experience

Shareholders value disclosures that highlight the relevant **skills**, **experience and attributes** that each director nominee brings to the boardroom, without unnecessary or boilerplate information. Most importantly, shareholders seek a clear understanding of how an individual's background

Helping shareholders determine whether a nominee is an appropriate candidate for a board seat at a particular company at a particular time is now considered a critical disclosure. It is also a window into the board's rationale for choosing the candidates it recommends.

and qualifications relate to the

company's business and strategy.

### BEFORE



### ....

Advanced Energy

**AFTER** 

#### Qualifications

The Board respects its responsibility to provide oversight, counseling and direction to the management of the Company in the interest and for the benefit of the stockholders. Accordingly, it seeks to be composed of directors with diverse skills, experience, qualifications and characteristics. It is critical that directors understand the markets in which the Company operates, specifically semiconductor capital equipment, data center, telecom, and industrial and medical power markets. It is equally important that, collectively, the directors have successful experience in each of the primary aspects of our business, including engineering, research and development, finance and audit, product strategy and development, customer relations, supply chain management and sales and marketing. The following are certain qualifications, experience and skills for Board members which are important to the Company's business and its future:



Senior Leadership Experience Directors who have served in senior leadership positions are important to the Company, as they bring experience and perspective in analyzing, shaping, and overseeing the execution of important operational and policy issues at a senior level. These directors' singstifts and guidance and their ability to assess and respond to situations encountered in serving on our Board may be enhanced if their leadership experience has been developed at businesses or organizations that operated on a global scale, faced significant competition and/or involved technology or other rapidly evolving business models.

Directors who have served on other public company boards can offer advice

and insights with regard to the dynamics and operation of a board of directors; the relations of a board to the chief executive officer and other management

personnel; the importance of particular agenda and oversight matters; and oversight of a changing mix of strategic, operational, and compliance-related

Because the Company is a global leader in innovative power solutions for

semiconductor, data center, telecom, and industrial and medical markets, experience in relevant technology is useful in understanding the Company's

assembly-and-test operations and the market segments in which the Company

research and development efforts, competing technologies, the various

products and processes the Company develops, the manufacturing and



Public Company Board Experience

Que:

Industry & Technical Expertise



Because the Company is a global organization with research and development, manufacturing, assembly and test facilities, and sales and other offices in many countries, directors with global expertise can provide a useful business and cultural perspective regarding many significant aspects of our hydrogene.



Knowledge of financial markets, financing and funding operations, and accounting and financial reporting processes is important because it assists the directors in understanding, advising and overseeing the Company's capital structure, financing and investing activities, financial reporting and internal control of such ast-violises.

PROXY STATEMENT

General Inquiries | US: 800.688.4400 | EMEA: +44 20.7422.6100 | Info@ToppanMerrill.com | www.ToppanMerrill.com

The nominees presented below represent a broad group of experienced business leaders. The below table

Board Highlights

provides a summary of our nominees' background and responsibilities

GRANT H. BEARD (Chair

FREDERICK A. BALL

ANNE T. DELSANTO

BONALD C FOSTER

FOWARD C. GRADY

STEPHEN D. KELLEY

LANESHA T. MINNOX

THOMAS M. ROHRS

JOHN A. ROUSH

industries, inc.

Currently serves as Sr. Executive Operating Partner

Former EVP & Chief Administrative Officer of Marketo

Currently serves as a limited partner at Stage 2 Capita

Former Vice Dresident, Clobal Locomotive Business of

Former Chief Executive Officer of Electro Scientific

Currently serves as President, CEO, and director of Advanced Energy

Currently serves as Senior Vice President, Chief Legal

Currently serves as Executive Chairman and director of ichor Systems, Inc.

Currently serves as operating executive advisor to ACON investments, LLC, a private equity firm.

6 PRECISION | POWER | PERFORMANCE

Officer and Corporate Secretary of Flowserve

for Blue Point Capital, a private equity firm

## Front Cover

The front cover allows for strong company branding by prominently featuring the company name and logo. The use of an illustration creates interest, highlighting:

- Corporate branding and messaging.
- Products and services.
- Industry segments.

Since the annual report and proxy statement will mail together, coordinate annual report and proxy covers for cohesive brand, concept, theme and imagery.

## **BEFORE**



April 29, 2020

Dear Blue Apron Stockholder:

I am pleased to invike you to attend the 2020 Armual Meeting of Stockholders (the "Armual Meeting") of Blob Agron Boldings, Inc. ("Elike Agron") to be held on Michaly, June 15, 2020 at 100 0 a.m., Eastern Time, via the Internet As a viatual web conference at wew meeting creder in 292443445. To apport the health and well-being of our obtocholders, employees and directors in hight of the nored coronavirus ("COVID-19") outletest, our Armaal Meeting will be a virtual meeting of stockholders, which will be conducted exclusively with the Internet at a virtual web conference. There will not be a physical meeting location, and stockholders will not be able to attend the Annual Meeting in June as a physical meeting location, and stockholders will not be able to attend the Annual Meeting in June when the state of the state

Details regarding the virtual meeting and the buriness to be conducted are more fully described in the accompanying Notice of 2020 Annual Meeting of Stockholders and Proxy Statement.

Parametr to the Securities and Enchange Commission rules that allow inspers to familih proxy materials to stockholders over the Internet, we are positing the proxy materials in the Internet and destroying a notice of the Internet assubability of the proxy materials under the U.S. Societies and Exchange Commission's "notice and secess" rules. On or about April 29, 2000, we will begin mailing to our stockholders a Motive of Internet Availability (the "Notice") containing instructions on how to access or request a copy of our Proxy Statement for the Annual Meeting and our Annual Report on Form 10-K for the year ended December 31, 2019.

Your vote is important. Whether or not you plan to attend the Annual Meeting online, I hope you will work as soon as possible You may vote over the Internet in advance of or during the virtual Assembly or, if your requested pointed copies of person materials, you may also you be you sailing a proxy card or ording by belephone. Please review the instructions on the Notice or on the proxy card regarding your voting options.

If you plan to attend the withal Annual Meeting, you will need the control number included in your Notice, on your proxy and or working instruction form: The withal Annual Meeting will begin promptly at 10:00 am, Eastern Time on June 15, 2020. Please allow yourself ample time for the online check-in procedures.

Thank you for being a Blue Apron stockholder. We hope that you can attend the Annual Meeting

Sincere

Inde Y Kalant

Linda F. Kozlowski

Prezident and Chief Executive Officer

## AFTER



2021

NOTICE OF ANNUAL MEETING OF STOCKHOLDERS
AND PROXY STATEMENT



## Inside Front Cover

Including content on **the inside front cover**, which is typically blank, provides an opportunity to feature important corporate topics, such as:

- Mission, vision and values.
- · Company overview and branding.
- Performance highlights.
- ESG.
- Corporate awards.
- Geographic footprint.
- Company statistics.

## BEFORE





To be the leading builder and service provider of mechanical, electrical and plumbing building systems.



### Our Values

Our values define, inform and guide the way we operate on a daily basis, both within the company and in the communities where we do business.











INNOVATION COLLABORATION

# COMFORT USA

#### Leading Building and Service Provider for Mechanical, Electrical and Plumbing Systems

Comfort Systems USA is composed of more than 35 operating companies in approximately 140 locations across the United States. We are a leading building and service provider for mechanical, electrical and plumbing building systems. Our national footprint provides us the ability to meet your objectives to build and maintain safe, comfortable, and efficient facilities.

Across the United States, companies turn to Comfort Systems USA for our unparalleled expertise in mechanical and electrical services, process piping, modular construction, controls, energy efficiency and countless other nonresidential building renovation and service needs. We focus on a longterm approach by emphasizing safety and sustainability in everything we do. You can count on Comfort Systems USA to integrate planning, engineering, and implementation to provide you with a customized approach to all of your complex building needs.

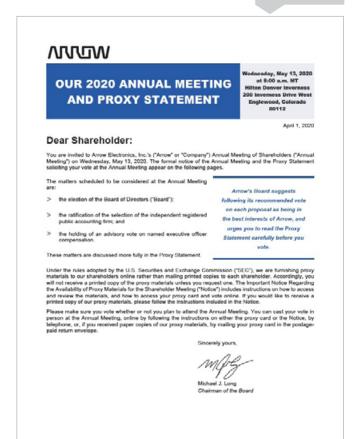


## Shareholder Letter

BEFORE

In recent years, **shareholder letters** have focused on company accomplishments and highlights, including recent performance and key governance or voting issues. Using headshots of company leaders on the letter personalizes the message.

- New Letter from the Independent Lead Director addresses current issues, including response to COVID-19, changes to executive compensation following 2019 say-on-pay vote and enhanced proxy disclosures.
- In addition to meeting highlights, the Letter from the Chairman and CEO includes overview of the company and attention to long-term strategic initiatives.
- Both letters are personalized with color photo and use color and formatting to create structured, appealing content.



# LETTER FROM THE CHAIRMAN, PRESIDENT, AND CHIEF EXECUTIVE OFFICER

If a picture paints 1000 words, how much can three pictures convey? In the case of Arrow Electronics, a lot.

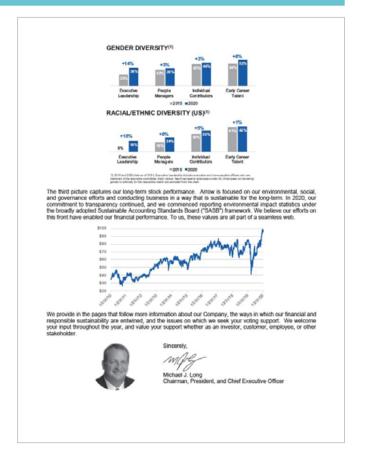
First, this map captures just some of the 250 sales locations and 42 fulfillment and value-added centers serving more than 85 countries from which our distribution and compute services enable the digital connectivity on which human life on this planet increasingly depends—a strong trend and tailwind for us that the COVID-19 pandernic merely highlighted.

This picture also highlights how we are naturally invested in the betterment and improvement of people and societies around the globe. Smart cities, ment homes, and smart transportation have the polential to improve lives everywhere, while driving demand for the products we sell. That is why at Arrow we have long said, "doing load is pod for business."



This second picture shows how running a successful business can grow career opportunities—and there is little that is more central to most people's well-being han the ability to support themselves and their families. While our business in 2020 was, of course, impacted by the pandemic, we remained committed to the people who self, market, design, and engineer products and solutions. Our team of nearly 20,000 employees globally is the key to our competitive differentiation. And to remain successful, we know we must continue to invest in our employees; their remains the principal driver of the knowleter success of Artow.

Diversity and inclusion remain focal points, and we're proud of our progress. The proportion of women and racial/withric minofiles in our workforce, and our executive leadership, have grown significantly share 2015. By continuing to create picks, recruiting diverse employees, and providing paths for advancement, we are laying the groundwork to further grow our diverse culture in the future.



## Shareholder Letter

Traditionally, this letter has been an invitation to the meeting and focused primarily on procedural aspects of the meeting.

 Add formatting to letter to break up dense text and enable easier reading.

### **BEFORE**



#### SERVICEMASTER GLOBAL HOLDINGS, INC.

150 Peabody Place Memphis, TN 38103

NOTICE OF ANNUAL MEETING OF STOCKHOLDERS TO BE HELD ON MAY 26, 2020

To Our Stockholders:

NOTICE IS HEREBY GIVEN that the Annual Meeting of Stockholders of ServiceMaster Global Holdings, Inc. will be held at ServiceMaster's corporate office, located at 150 Peabody Place, Memphis, TN 38103, on Tuesday, May 26, 2020, a 6:00 p.m., local time, for the following purposes:

- To elect the three Class III directors named in the accompanying proxy statement to serve until the 2023 Annual Meeting of Stockholders.
- 2. To hold a non-binding advisory vote approving executive compensation
- To ratify the selection of Deloitte & Touche LLP as the company's independent registered public accounting firm for the year ending December 31, 2020.
- To transact such other business as may properly come before the Annual Meeting of Stockholders or any reconvened meeting following any adjournment or postponement thereof.

The foregoing items of business are more fully described in the proxy statement accompanying this ice.

Only stockholders of record at the close of business on April 9, 2020 are entitled to notice of, and to vote at, the Annual Meeting of Stockholders or any adjournment or postponement thereof. This notice and the accompanying proxy statement are first being mailed to stockholders on or about April 20, 2020. We currently intend to hold our Annual Meeting in person, however, we will continue to actively monitor issues related to COVID-19 and the impact of such on our Annual Meeting of Stockholders. We are sensitive to the public health and travel concerns our stockholders may have and the protocols that federal, state and local governments may impose or recommend. In response to the COVID-19 crisis, it is possible that we may change the date, time or location of the Annual Meeting of Stockholders, or may conduct the Annual Meeting via the Internet or teleconference call if we determine it is not possible or advisable to hold an in-person meeting. We will notify stockholders of any such changes as promptly as practicable by issuing a press release that will be filed with the Securities and Exchange Commission and posted to our website.

Order of the Board of Directo

April 20, 2020

Michael C. Bisignano Senior Vice President, General Counsel and Secretary

Whether or not you plan to attend the annual meeting, please vote by Internet or telephone at your earliest convenience or complete, sign, date and return the proxy card is a last your shares will be represented at the meeting. You may choose to attend the meeting and personally cast your votes even if you vote by Internet or telephone or fill out and return a proxy card by mail. If you choose to attend the meeting in person, you may revoke your proxy and personally cast your votes at the meeting.

IMPORTANT NOTICE REGARDING THE AVAILABILITY OF PROXY MATERIALS FOR THE ANNUAL MEETING OF STOCKHOLDERS TO BE HELD ON MAY 26, 2020:

The proxy statement, notice of annual meeting and the 2019 annual report are available, free of charge, at http://www.proxyvote.com.

# TERMINIX

## MESSAGE FROM OUR CEO

#### To My Fellow Stockholders,

It is our pleasure to invite you to join us on Monday, May 17, 2021 at 6:00 p.m., local time at 1:50 Peabody Place in Memphis, Tennessee for our 2021 Annual Meeting of Stockholders.

#### 2020 Year in Review

Since I joined Terminix, I've stated that our tearmantee are the most important part of our business. I'm proud that Terminix was deconed an escential scritces provider during the COVID-19 pandemis and our tearmantee could continue serving our customers in a safe, responsible or manner through implementation of new safety protocols. We also tried to make its easier for our tearmantee, given the unusual circumstances of 2020, by enhancing our paid time off policies so that any tearmante affected by the concreving could be unfill from additional lime off to bethe care of themselves and their loved ones. Overall, I want to express my appreciation to all of Terminix Nation for their dedication to our customers during unprecedented times.

In spile of 2020 being a difficult year due to the COVID-19 paraternic, the Company demonstrated continued improvement by increasing both revenue and Adjusted EBITDA. We made strong progress towards our strategic priorities of reducing employee humone, improving customer relamition, enthermicing potli mengins and revitalizing the termite business. The Company sold its ServiceMaster Brands business in the fourth quarter, feaving Terminix as a singularly forzased pest memagement company. We also strengthened our termite business in 2020 by completing the termite demage claim mitigation program in the Mobile Bay Area. As I pause to reflect, 2020 was a successful year showing good progress on our strategic initiatives despite unprecedented circumstances.

#### Looking to the Future

We look forward to accelerating our improvements during 2021 by driving consistent execution on our fundamentels through enhancing key operational capabilities. Strategic priorities for 2021 include enhancing the learnmate experience, improving the customer acquisition process, improving customer retention and expending profit margins.

#### Your Vote is Importan

We encourage you to take part in our Annual Meeting on May 17, but regardless of whether or not you attend, we encourage you to promptly vote your shares.

Sincerely

Brett T. Ponton Chief Executive Officer



**AFTER** 

"2020 was a successful year showing good progress on our strategic initiatives despite unprecedented circumstances."

## Notice

The importance of providing the specifics of the meeting information has not changed, but the **Notice** page has been undergoing an improvement in visual appeal.

Format Notice with icons, graphics, color and photos to make information easier to read and more appealing. Include voting instructions to encourage participation.

- Highlight a call-to-action for voluntary e-delivery of proxy materials.
- In response to COVID-19, many companies have elected to hold virtual shareholder meetings.

### BEFORE



## Notice of Annual Meeting of Shareholders

May 7, 2020

12:30 p.m. Eastern time

Via live webcast at duke-energy.onlineshareholdermeeting.com

We will convene Duke Energy's Annual Meeting on Thursday, May 7, 2020, at 12:00 p.m. Eastern time via live webcast at duke-energyonlineshareholdermeeting.com. Though we plan to hold the Annual Meeting live via webcast on May 7, 2020, we recognize that the challenging and rapidity changing environment caused by the COVID-19 pandemic may necessitate that we re-evaluate our plans for the Annual Meeting at some point in the future. Should the time or date of the Annual Meeting change, we will announce the change by issuing a press release and filing additional proxy materials with the SEC.

The purpose of the Annual Meeting is to consider and take action on the following:

- Election of directors
- 2. Ratification of Deloitte & Touche LLP as Duke Energy's independent registered public accounting firm for
- 3. Advisory vote to approve Duke Energy's named executive officer compensation
- 4. Four shareholder proposals; and
- 5. Any other business that may properly come before the meeting (or any adjournment or postponement of

Holders of Duke Energy's common stock as of the close of business on the record date of March 9, 2020, are entitled to vote at the Annual Meeting by visiting duke-energy.onlineahareholdermeeting.com. To participate in the Annual Meeting via like webcast, you will need the 10-digit control number, which can be found on your hotice, on your proxy card, and on the instructions that accompany your proxy materials. The Annual Meeting will begin promptly at 12:90 p.m. Eastern time. Online check in will begin at 12:00 p.m. Eastern time. Please allow ample time for the critice check-in process. An audio broadcast of the Annual Meeting will be available by phone toll-free at 1.800.289.0438, confirmation code 1802740.

Holding the Annual Meeting via live webcast allows us to communicate more effectively with more of our shareholders. On our pre-meeting forum at proxyvote.com, you can submit questions in writing in advance of the Annual Meeting, access copies of proxy materials, and vote.

This year we once again plan to provide our proxy materials to our chareholders electronically. By doing so, most of our shareholders will only receive the Notice containing instructions on how to access the proxy materials electronically and vote online, by phone, or by mail. If you would like to request paper copies of the proxy materials, you may follow the instructions on the Notice. If you receive paper copies of the proxy materials, we ask you to consider signing up to receive these materials electronically in the future by following the instructions contained in this proxy statement. By delivering proxy materials electronically, we can reduce the consumption of natural resources and the cost of printing and mailing our proxy materials.

Please take time to vote now. If you choose to vote by mail, you may do so by marking, dating, and signing the proxy card, and returning it to us. Please tollow the voting instructions, which can be found on your proxy card. Regardless of the manner in which you vote, we urge and greatly appreciate your prompt response.

DUKE ENERGY - 2020 Proxy Statement

Senior Vice President, Legal, Chief Ethics and Compliance Officer and Corporate Secretary

# **AFTER**





### Board's Voting Items of Business 0 FOR ALL FOR Advisory vote to approve Dutie Energy's named executive office mondmont to the Amonded and Restated Certificate of Incorporation of Duke Energy FOR Corporation to eliminate Two shareholder proposals, properly presented at the meeting

Any other business that may properly come before the meeting (or any adjournment or postponement of the meeting).

Call toll free 24/7 at 809,690,6903 or by calling the number provided by your broker, bank, or other nomines if your shares are not registered in your name

By Internet

Visit 24/7



Vote Now

You will need the 18-digit control number, which can be found on your Notice, on your proxy card, and on the instructions that

Meeting Date: May 6, 2021 Record Date: March 8, 2021

Only holders of record of Duke Energy common stock as of the close of business on the record date are entitled to participate in, vote, and ask questions at the Annual Meeting.

Webcast: duke-energy.onlineshareholdermeeting.com

To participate in the Annual Meeting visitive webcast at duke-energy.onlineshareholdermeeting.com, you will need the 16-digit control number, which can be found on your Notice, on your proxy card, and on the instructions that accompany your proxy materials. Those who are not shareholders as of the record date may view the Annual Meeting as guests.

The Annual Meeting will begin promptly at 12:30 p.m. Eastern time. Online check-in will begin at 12:00 p.m. Eastern time.

Shareholders and guests may also listen to an audio broadcast of the Annual Meeting by phone toll free at 868.548.4713, confirmation code 7210509.

### Pre-Meeting Information:

On our pre-meeting forum at prosyscte.com, shareholders of record can submit questions in writing in advance of the Annual Meeting, access organs of proxy materials, and vals. Recause we will be providing our proxy materials to our shareholders will receive only the Notice containing instructions on how to access the proxy materials. electronically and vote online, by phone, or by mail. If you would like to request paper copies of the proxy materials, you may follow the instructions on your Notice.

Dated: March 23, 2021

By order of the Board of Directors

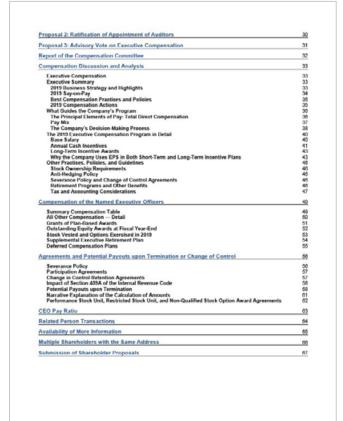
General Inquiries | US: 800.688.4400 | EMEA: +44 20.7422.6100 | Info@ToppanMerrill.com | www.ToppanMerrill.com

## Table of Contents

The table of contents provides a roadmap to the organization of the proxy statement. Using a two-column presentation allows for content to be easily accessible on a single page.

### ARROW ELECTRONICS, INC. **ANNUAL MEETING OF SHAREHOLDERS TO BE HELD MAY 13, 2020** TABLE OF CONTENTS The Purpose of this Statement Invitation to the Annual Meeting Voting Instructions Shareholders Entitled to Vote Revocation of Proxies Cost of Proxy Solicitation Proposals Requiring Your Vote Voting Your Shares Certain Shareholders Holders of More than 5% of Common Stock Proxy Statement Highlights Company Overview Environmental, Social, and Governance Framework Secial And overnance is Secial Responsibility Highlights Commitment to Company Diversity Life at Arrow: The Employee Experience Corporate Governance Highlights Environmental Highlights Corporate Social Responsibility Stories Proposal 1: Election of Directors Board Membership Requirements Board Evaluation, Nominations, and Succession Director Resignation Policy The Board and Its Committees Lead Director Chief Executive Officer and Chairman Positions Committees Audit Committee Audit Committee Compensation Committee Corporate Governance Committee Succession Planning Enferprise Risk Management Compensation Risk Analysis Compensation Fusion Plantysis Independence Compensation Committee Interlocks and Insider Participation Meetings and Attendance Director Compensation Director Compensation Stock Ownership by Directors Audit Committee Report Principal Accounting Firm Fees

### BEFORE

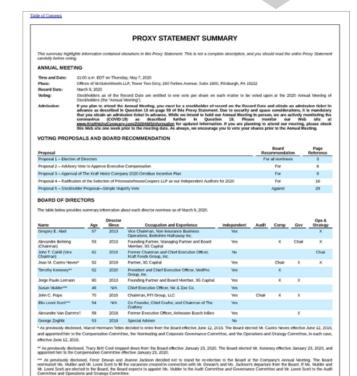




## **Proxy Summary**

Including a **proxy summary** section is optional, but the benefits include:

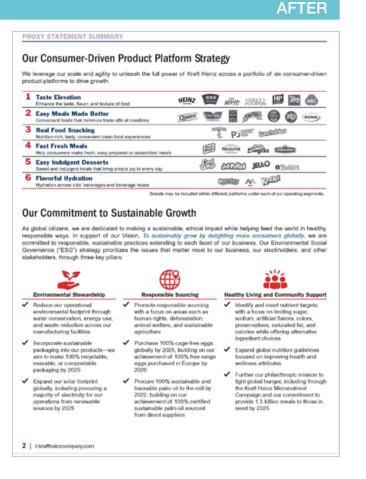
- Proxy summaries are short and therefore likely to be read.
- Not SEC-governed, so you can present the information that best conveys your story and message.
- Allows corporate issuers to highlight current topics that are of interest to proxy advisory firms and investors, such as board diversity, tenure, refreshment and skills, ESG and sustainability.
- Adding branded icons, section tabs, headshots and shading will enhance the proxy summary.



<sup>†</sup> The Board appointed Mr. Van Damme to the Nominating and Corporate Governance Committee effective June 12, 2019.

BEFORE

## **Proxy Statement Summary** This summary highlights information contained elsewhere in this Proxy Statement. This is not a complete description and you should read the entire Proxy Statement carefully before voting. About The Kraft Heinz Company At The Kraft Heinz Company ("Kraft Heinz," "we," "our," "us," or the "Company"), we are committed to growing our iconic Our People We are driven by our Vision. To susfainably grow by delighting more consumers globally. We recognize that a strong company culture is vital to our success and to fulfilling our Vision. Our Values are We are consumer obsessed, We dare to do better every day, We champion great people, We demand diversity, We do the right thing, and We own it, and they are the foundation upon which our culture is built. They represent the expectations we have for ourselves and the We invest in attracting, developing, and retaining diverse, world-class talent and creating an engaging and inclusive culture that embodies our Purpose, Vision, and Values, In 2020 ✓ We were named to Forbes' World's Best Employers 2020 list. ✓ We had approximately 38,000 employees. globally, as of December 26, 2020 ✓ We achieved a perfect score on the Corporate Equality Index. We have committed to posting our consolidated EEO-1 report on our website within 120 days of our submission in 2021 and within 60 days of submission in future years The Kraft Heinz Company 2021 Proxy Statement | 1



## Biographies

Expanding Director disclosure to include **biographical information** help identify the key attributes and qualifications of each Director nominee.

- Bullets and formatting of Director biographies help break up dense paragraphs.
- Iconography brings visual representation to specific Director skills.

### BEFORE





## Biographies

Companies have the option to use 4-color photos for EDGAR filing and web posting.

 Using headshots personalizes each Director and underlines overall diversity on the board.

### BEFORE

M. Suzaw Chomober. Mrs. Chambers, 62, has served as a director since March 2016. Ms. Chambers has exhausted the Compensation Committee since Nevember 2016. Since Puly 2015, Mrs. Chambers has served as a principal of College Pulper Consulting ILLC.

Mrs. Chambers served as the Chief Human Resource Officer for Walmart Inc. from 2006 to her retirement in July 2015. From May 2017 to June 2010, Ms. Chambers served as a director for publicly traded InCourk Holdings, face, a company that works to modernize the post-naivest fireth food supply chain for a wide range of organizations including growers, distributions and resulters. Price to 2006, Mrs. Chambers served an various positions at Walmart Inc. since 1999, including Vice President of Application Development – Merchandsining and Supply Chain Systems and Senior Vice President of Risk Management, Retriement and Benefits. Mrs. Chambers previously served as a director of a private banking institution. We believe that Mrs. Chambers' extensive experience in human resource, supply chain and risk management qualifies her to serve on our Donal of Directors.

The board unanimously recommends a vote "for" the election of the two nominees named above.

#### CONTINUING DIRECTORS

#### Class II Directors

Jones D. Roof. Mr. Roof. 47, his served as Peroident, Chief Executive Officer ("CEO") and a director since Jamany 2017. From November 2016 through Jamany 2017, Mr. Roed served as Executive Vice President and Chief Financial Officer of the Company. From Imme 2012 through October 2016, Mr. Roed served as Chief Financial Officer at Interestan Distributor Co., a provider of line and heavy-hast, refrigerated and intermodal transportation services throughout the continental United States and Casada, and President of two of its subsidiations. From June 2011 through June 2012, Mr. Reed served as Senior Director, Financia et the Islaion State privision of EMC, a computer hardware and software company selling clustered this cystem hardware and software dediction of the state of the st

Thomas M. Ginzer. Mr. Glasse, 70, has served as a director since May 2014. Mr. Glasse has worked as an independent consultant to the truckload industry since 2010, and served as a director since May 2014. Mr. Glasser has worked as an independent consultant to the truckload industry since 2010, and served as our President and CEO from July 2015 to Juny 2015 and Juny 2015 and Juny 2015. Mr. Glasser served as President and CEO of Arnold Transportation Services, flic., a dry year height services provider, from Junuary 2003 to 2010, as well as a hoard member of Priority Transportation, line, from 2008 to 2010. Previously, Mr. Glasser's relat several positions at Celadon Group, Inc., from 2001 to 2007, most recently serving as President and COO. We believe Mr. Glasser's considerable experience as a senior executive in the transportation industry qualities him to serve as a member of our Board of Directors.

Goty R. Emzer. Mr. Enzor, 57, has served as a director since Separather 2014. Mr. Enzor has chained the Nominating and Corporates Governance Committee since May 2015. He is Chairman and CID of Quality Distribution, Inc., a chemical bulk offices services provider. Mr. Enzor has served as CEO since 2007, and as President since 2005. Mr. Enzor loss expected as CEO since 2007, and as President since 2005. Mr. Enzor joined Quality Distribution, Inc. in 2004 as EVP and COO. Prior to joining Quality Distribution, Mr. Enzor laid executive positions with Swift Transportation Company ("Swift"). Houseywell Dell Computer and Allhed-Signation. Grow Houseywell International, Inc.) We believe Mr. Enzor's considerable experience in and thorough knowledge of the manoportation and mr.king industry qualifies him to serve as a member of our Doard of Directors.

#### Class III Directors

Robert E. Cronger. Mr. Cronger, 71, has served as a director times November 2012. Mr. Cronger has chaired the Andri Committee since 2014, has been designated as our audit committee financial expert within the meaning of Isem 407(d/5)(d) of Regulation 3-K and moses the financial sophistic arion requirements see forth in Rule 5605(c/C)/A) of The NASDAQ Sinck Marker's living candards. Mr. Cronger is a certified public accountant and has 37 years of public accounting experience. Mr. Cronger also serves as Chairman of the Andri Commitme of Houseon Insurance forcop, a property and examity insurer, and is a director of the Texas TriCinies Chapter of the NACD, as well as a governance failow of the NACD. We believe his work with the NACD contributes to his being a valuable resource to our Board in the area of corporate governance best practices. From June 2014 until its sale in September 2016, Mr. Creager served as Chairman of the Andri Committee of Marmess Firm Holding Corp, a publicly held marmess recaller, and from April 2011 to January 2013, Mr. Creager served as Chairman of the Andri Committee of Marmess Texas and a former Andri Practice Leader of the Houseon office of Processian Inchase 27 years as an Assurance Darmer and a former Andri Practice Leader of the Houseon office of Processian Company. His experience and his service on other saudit committees.

3



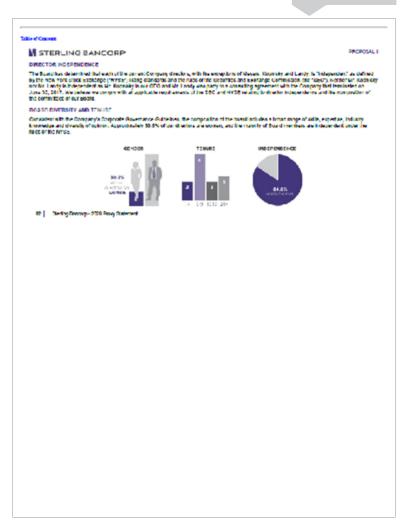
## Corporate Governance

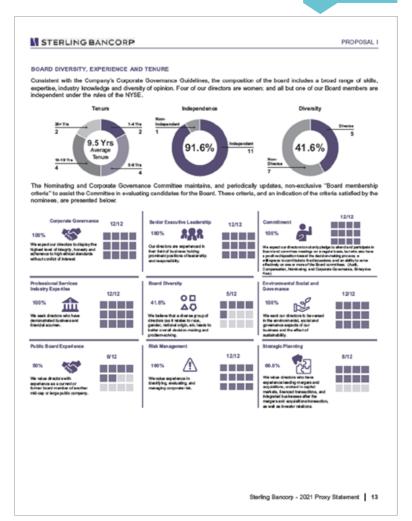
Risk management, diversity, and human capital management are key **corporate governance** topics and in 2021 are frequently being addressed in proxy statements.

Additionally, shareholders remain keenly interested in corporate boardroom diversity — for reasons of both equity and performance.

 Including visuals such as iconography, infographics, and pie charts can help represent the company's position on these important topics.

### BEFORE





## Voting Recommendations

One way to increase shareholder engagement is to add visual design elements to effectively communicate the **voting recommendations**.

 Add formatting and calls-to-action to proposals so voting recommendations stand out and capture shareholders' attention.

### BEFORE

### Proposal 1— ELECTION OF DIRECTORS

#### Number of Directors: Board Structure

Currently, our board of directors is divided into three staggered classes of director as nearly equal in number as possible. One class is elected each year at the annual meeting of stockholders for a term of three years. The terms of our Class I directors expire at the Annual Meeting. The terms of our Class III directors will expire at the 2022 annual meeting. The terms of our Class III directors will expire at the 2023 annual meeting. Directors are elected to hold office for a three-year term or until the election and qualification of their successors in office, subject to their earlier death, resignation or removal.

As discussed in the section entitled "Proposal 3— Approval of an Amendment to our Restated Certificate of Incorporation, as Amended, to Declassify our Board of Directors," our board of directors recently approved, subject to stockholder approval at the Annual Meeting, an amendment to our restated certificate of incorporation, as amended, to provide for the phased declassification of our board of directors. If Proposal 3 is approved by the requisite vote of stockholders at the Annual Meeting and our restated certificate of incorporation is amended, directors will be elected to one year terms of office beginning at our 2022 annual meeting.

#### Nominees

Based on the recommendation of our nominating and corporate governance committee, our board of directors has nominated Linda F. Kozłowski and Barry Salzberg for election as directors to hold office until our 2024 annual meeting of stockholders or until their successors are duly elected and qualified, subject to their earlier death, resignation or removal. Each of the nominees is a current member of our board of directors and has consented to serve if alected.

Unless you direct otherwise through your proxy

will wore all proxies received FOR the election of each nominee. If any nominee is unable or unwilling to serve at the time of the Annual Meeting, the persons named as proxies may vote for a substitute nominee chosen by the members of our board of directors. In the alternative, the proxies may vote only for the remaining nominees, leaving a vacancy or our board of directors. Our board of directors may fill such vacancy at a later date or reduce the size of our board of directors. We have no reason to believe that either of the nominees will be unwilling or unable to serve if elected as a director.

#### Recommendation of Our Board of Directors



LINDA F. KOZLOWSKI



BARRY SALZBERG



The board of directors recommends that you vote FOR the election of each of Linda F. Kozlowski and Barry Salzberg as Class I directors.

6 BLUE APRON 2021 PROXY STATEMENT

### **AFTER**

CORPORATE GOVERNANCE AND BOARD MATTERS

#### PROPOSAL 1—ELECTION OF DIRECTORS

#### Election of Directo

#### Propos

 We are asking stockholders to elect the eight nominees named in this proxy statement to serve on our Board until the 2022 annual meeting of stockholders or until their successors have been duly elected and qualified.

#### Background

- . All eight nominees currently serve on our Board
- 75% of the members of our Board are independent
- 38% of the members of our Board are women and 63% represent an ethnic minority

The Board of Directors unanimously recommends that you vote "FOR" the election of each of the nominees for director.

Our Board currently has eight members, consisting of our Chief Executive Officer and President (who also serves as Chairman of the Board) and seven other directors, six of whom are 'independent' under the listing standards of NASDAQ. The terms of office of all eight directors expire at the Annual Meeting.

Meeting.

Our Amended and Restated Bylaws (the "Bylaws") provide that the Board will consist of no less than five directors. Pursuant to our Amended and Restated Certificate of Incorporation (the "Certificate of Incorporation"), the number of directors constituting our Board will be fixed from time to time by resolution of the Board.

At the Annual Meeting, you will be asked to elect eight individuals to serve on the Board. The Board has nominated all eight current members of the Board for re-election as directors at the Annual Meeting, each to serve for a one-year term expiring at the next annual meeting of stockholders in 2022. Each director will hold office until his or her successor has been elected and qualified or until the director's earlier resignation or removal.

All of our directors are elected annually by the affirmative vote of a majority of votes cast.

- A director who fails to receive a majority of FOR votes will be required to tender his or her resignation to our Board.
- Our Corporate Governance and Nominating Committee will then assess whether there is a significant reason for the director to remain on our Board and will make a recommendation to our Board regarding the series.

For detailed information on the vote required for the election of directors and the choices available for casting your vote, please see "Frequently Asked Ouestions."

#### Required Vote

With regard to the election of the director nominees, votes may be cast in favor or against. A majority of the votes cast is required for the election of directors in an uncontested election (which is the case for the election of directors at the 2021 Annual Meeting). A majority of the votes cast means that the number of votes cast "FOR" a director nominee must exceed the number of votes cast "AGAINS1" that nominee.



The Board of Directors unanimously recommends that you vote FOR the election of each of the nominees named below.

FIRST HAWAIIAN, INC. 2021 PROXY STATEMEN

## Compensation Discussion & Analysis

The Compensation Discussion & Analysis (CD&A) is often the first part of the proxy statement investors examine. Most readers find that an Executive Compensation or CD&A Table of Contents is useful. Clear presentation of performance. objectives and decision-making is also helpful in conveying complex information.

### BEFORE

#### COMPENSATION DISCUSSION AND ANALYSIS

The Compensation Discussion and Analysis (the "CD&A") discusses the compensation of our four executive officers for 2019 (such a "Named Executive Officer" or an "NIO"); (i) Stanley C. Lirck, President and Chief Executive Officer, (ii) John J. Trizzino, Senior's Friedert, Chief Business Officer and Chief Financial Officer and Treasure, (iii) Dr. Gregory M. Olem, President, Research and Development, and (iv) John A. Hermann III, Senior

The CD&A reviews the Company's executive compensation philosophy, the objectives and operation of the compensation program, how compensation was set for 2019, and the various elements of compensation paid to the executive officers including the NEOs for services during 2019.

Our compensation program is designed to attract, retain, and reward a high-performance workforce in an extremely competitive recruitment and retention market to achieve the Company's mission, vision, and goals. This philosophy is reflected in the components of the Company's compensation

- a competitive compensation package upon hire;
- a performance management process that defines objectives, tracks employee performance, and ties into the annual rewards process;
- an annual performance increase practice that rewards each individual employee's performance against his or her objectives and his or her
- an annual incentive cash bonus program designed to reward both Company performance and functional area performance;
- an equity incentive plan that provides initial grants upon hire, annual subsequent grants, and additional grants for promotions, rewarding strong nance, and incentivizing, and retaining high potential personnel; and

The Compensation Committee believes that these components provide the tools needed to deliver performance-vesting compensation that retains and re-warch high-performing employees and aligns with general industry practices. We conducted our most recent advisory vote on executive compensation at our 2018 Annual Meeting of Stockholders. Our Board and our Compensation Committee value the opinions of our stockholders, ow we paid close attention to the outcome of this vote even though it is monitoring. Approximately 70% of the votes cost on the advisory vote on executive compensation were in favor of our Named Executive Officer compensation as disclosed in our 2019 proxy statement. We expanded the scope of our stockholder outreach following the 2019 Annual Meeting of Stockholders executive compensation advisory vote. In late 2019 and early 2020, we solicited our top 20 stockholders to discuss the control of the co

The Compensation Committee believes that the compensation for our executive officers, including our NEOs, should be designed to attract, motivate, incretivities and retain highly qualified executive officers responsible for the success of Novewax and should be determined within a framework that reveate performance and aligns the interests of the executive officers with the interest of the company's suchdiscless. Within overall pictions overall pictions overall pictions overall pictions of the Company's suchdiscless. Within overall pictions of the company's piction of the company's piction of the company's pictions. Compensation Committee's objectives are to:

Novavax, Inc. | 2020 Proxy Statement

### **AFTER**

Severance Benefits

#### Executive Officers and Compensation

### Compensation Discussion and Analysis

#### CD&A CONTENTS

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35	What the Compensation Program is Designed to Reward						
	TWHEE						

#### OVERVIEW

The Compensation Discussion and Analysis (the "CD8A") discusses the compensation of our five executive officers



President and Chief

Executive Officer





President Chief

Treasurer



Development





Former Executive Vice President, Research and Executive Vice President Chief Chief Business

Prosident Chief Lenal Secretary Officer and Interim

Effective April 12, 2021, Mr. Covino stepped down from his position as our Executive Vice President, Chief Financial Officer and Treasurer and will remain with the Company as an executive advisor. As of this same date, Mr. Trizzino was appointed interim Chief Financial Officer of the Company.

#### The CD&A reviews:

- the Company's executive compensation philosophy
- · the objectives and operation of the compensation program
- how componsation was set for 2020
- the various elements of compensation paid to the executive officers for services during 2020.

## Named Executive Officers

One component of the CD&A is the discussion of the company's executive compensation policy and decisions applicable to its **Named Executive** Officers.

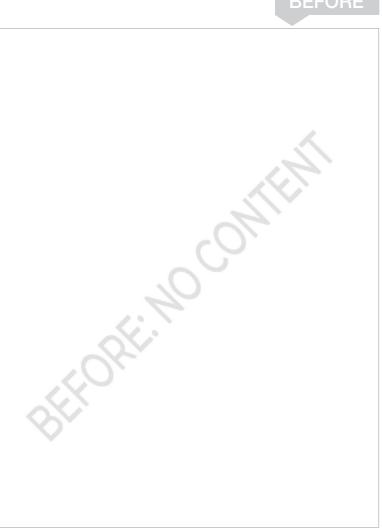
Adding headshots humanizes the executive team; applying formatting and style makes the bios easier to read.

Detailing the qualifications of the Named Executive Officers communicates a clear and concise message of their individual attributes.





CUMMINS 2021 PROXY 43





EXECUTIVE COMPENSATION

(1) The salary shows for each year is based on the amusalized salary that was intended to be patt starting on July 1 of each given year

(2) The target incentive values differ from those shown in the Semmary Compensation table because the table shown earned not target

(i) The salary stores for 2009 is below the reduction is Mr. Lieubarger's salary because of the COVIC-19 parasent. Mr. Lieubarger's

Mr. Linebarger served as our Chairman of our Board and Chief Executive Officer in 2020. He has held this rate since 2012. At the beginning of 2020, the TMCC determined to maintain Mr. Linebarger's salary and target bonus compared to the levels established in 2019 and to increase his long-term incentive farget award value from \$8,000,000 to \$9,000,000, taking into account Mr. Unebarger's exemplary leadership in his role, the Company's strong performance during his tenure and the competitive market data provided by Farient. Mr. Unebarger's target total direct compensation in 2020 compared to 2019 is shown in the charts above

In 2020, Mr. Linebarger provided exceptional leadership during one of the most distinging and complex years in the Company's history. His specific accomplishments in 2020 included:

- Successfully led the Company through the challenges of 2020 including a global economic recession caused substantially by the global pandemic and significant external social and political unrest Delivered financial results that were below plan due to the pandemic but above expeciations revised for the impact of the pandemic with \$19.68
- revenue, \$1.80 net income, and 15% adjusted ROIC for 2020. These results represent an improvement over our previous cyclical downturn in conjunction with the board, precised over the termatan of a new failer transgement strategy that is designed specifically to allow all employees the opportunity to results that it all potential and to actions gender, efforts, and other bisses that may work applicant this dejective
- Continued to make significant investments in technologies of the Liture, and showcased our new hydrogen-fueled engine technology on investors'

Pay Conponent	Target	Performance Factor	Restined	Comments
Salary for 2020	\$1,575,000	Not Applicable	\$1,214,063	Salary reduced by 10% for 5.5 months in response to the anticipated impact of the pandemic.
Annual Bonus for 2020	\$2,520,000	70%	\$1,764,000	Bonus was calculated on the unreduced base salary
Performance Cash for 2019-2020 cycle	\$2,909,000	120%	\$3,489,600	\$2,900,000 × 120%
Performance Shares for 2019-2020 cycle	16,260	120%	19,512 Performance shares earned for 2018-2020 cycle, valued at \$4,631,175	Value reflected \$227.10 stock price on December 31, 2020; 16,260 shares $\times$ 1294 $\times$ \$227.10 stock price.

## Compensation Tables

BEFORE

**Table formatting**, including the use of color, helps make financial information easier to digest.

### **EXECUTIVE COMPENSATION**

#### SUMMARY COMPENSATION TABLE

The following table provides compensation information for our CEO (Ms. Cood), our CFO (Mr. Young) and our three other most highly compensated executive officers who were employed on December 31, 2020, (Mr. Jamil, Ms. Jamon, and Mr. Esamann). The table also provides compensation information for Ms. Anderson, who would have been among the three most highly compensated associtive officers if she had remained employed with Dutie Energy through December 31, 2020. The table provides information for 2018 and 2019 only to the extent that each NEO was included in the Duke

Name and Principal Position	Year	Salary (S)	Bonus (\$)	Stock Awards (S) <sup>co</sup>	Option Awards (\$)	Non-Equity Incentive Plan Compensation (\$)**	Pention Value and Nonqualified Deferred Compensation Earnings (\$) <sup>rd</sup>	All Other Compensation (\$)/**	Total (8)
Lynn J. Good	2020	1,390,500	0	11,431,738	0	1,109,578	240,040	300,530	14,544,395
Chair, President	2019	1,383,750	0	10,122,579	0	2,793,389	365,906	373,610	15,029,436
and CEO	2018	1,350,000	0	9,873,135		2,266,961	188,593	302,271	13,962,960
Steven K. Young	2020	769,519	0	2,391,345	0	353,050	261,816	125,879	3,901,600
Executive Vice Prosident	2019		0	1,792,619		868,773	280,504	104,100	3,779,999
and CFO	2018	707,438	0	1,558,502	0	616.903	161,336	00.570	3,132,755
Dhiae M. Jamil	2020	867,458	0	2,915,910		397,984	267,957	138,391	4,567,700
Executive Vice President	2019	834,094	0	2,444,461		987,243	294,809	97,707	4,658,314
and Citief Operating Officer	2018	803,907	0	2,164,521	0.	701,026	205,073	119,673	3,994,400
Julia S. Janson	2020	744,702	0	2.314.530	0	341,705	522.811	126,010	4,048,848
Executive Vice Provident,	2019	674,167	0	1,616,702		797,961	772,886	93.662	3,955,357
External Affairs and President, Carolinas Region	2018	636,021	0	1,405,548		506,067	0	80,040	2,669,676
Douglas F Esamann	2020	703,125	0	2,184,979		322,589	451,016	118,644	3,760,353
Executive Vice President, Energy Solutions and President, Midwestri Iorida Regions and Natural Gas Duriness	2019	649,167	ō	1,564,446	0	705,160	594,127	93,000	3,606,920
Melissa H. Anderson <sup>(5)</sup> Former Executive Vice President and Chief Human	2020	366,923	0	854,647	0	149,637	0	2,174,482	3,545,689

- (1) Ms. Anderson resigned from Duke Energy on August 31, 2020.
- (c) Simit Clade Fell Value of Stock values for Accounting a register (), process This column close not reflect the value of stock awards that were actually served or accelerable by a print of the period of the period stock of the period of the period stock of the period of the p
- (3) With respect to the applicable performance period, this column reflects amounts payable under the STI plan. Usees deferred, the 2020 amounts were paid in March 2021.

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EXECUTIVE COMPENSATION

#### **Compensation Tables**

The following tables contain information concerning the compensation of our named executive officers. We have excluded compensation for prior years to the extent permitted by applicable SEC rules. References to named executive officers in this "Compensation Tables" section are to the six individuals

#### **Summary Compensation Table**

Name and Principal Position	Year	Salary (9)	Bonne <sup>(1)</sup>	Stock America(1)(1)	Option America(1)	Non-Equity Incentive Plan Compensation <sup>(4)</sup> (9)	All Other Compensation(*)	Total (9)
Toby Z. Rice	2020	- 1	-	4,516,514(*)	1,610,000	1,400,000	-	7,526,515
President and Chief Executive Officer	2019	1	-	-	-	_	-	1
David M. Khani Chief Finandal Officer	2020	510,922	2,000,000	1,342,273	-	756,000	24,653	4,633,848
Richard A. Duran	2020	379,999	_	536,921	_	301,000	126,228	1,344,148
Officer	2019	153,461	50,000	1,000,099	-	107,502	47,669	1,358,731
Lesley Evancho	2020	312,000		544,468	-	300,300	25,650	1,182,418
Chief Human Resources Officer	2019	126,000	80,000	1,014,096	-	107,250	9,720	1,337,066
William E. Jordan	2020	450,000	-	3,673,866(2)	_	504,000	37,385	4,065,245
Executive Vice President, General Counsel and Corporate Secretary	2019	195,557	-	-	-	180,000	45,523	421,080
J. Kyte Derham <sup>(6)</sup>	2020	_	_	_	3,236,4000	n –	666,567	3,902,967
Former Interim Chief Financial Officer	2019	369,231	-	-	-	-	15,273	384,504

- (1) The amount disclosed for Mr. Khani represents the amount received in 2020 as a signing bonus in connection with his acceptance of employment with EQT.
- (2) The amounts reported in these columns reflect the accounting cost for these awards and do not correspond to the actual economic value that may be received by the named executives.
- (2) The amounts for 2020 in this column reflect the aggregate grant date fair values determined in accordance with FASB ASC Topic 7.18 using the assemptions described in Note 1.5 to EQT\* Consolidated Phannical Statements, which is included in our 2020 Annual Report, Funuarist to SEC make, the annualist shown in the Summary Compensation Table for awards subject to performance conditions are based on the probate outcome as of the date of grant and exclude the impact of estimated for the statement of reflections, instead, that the legislate level of performance conditions would be advented, the grant date for values of the savants granted in 2020 would have been \$6,774,770 for Mr. Ricc; \$1,700,057 for Mr. Khastj \$754,275 for Mr. Court, \$74,45.6 for Mr. Aventur, and \$5,400,506 for Mr. Aventur, and \$1,700,057 for Mr. Khastj \$754,275 for Mr. Aventur, and \$1,700,057 for Mr. Khastj \$754,275 for Mr. Aventur, and \$1,700,500 for Mr. Aventur, and \$1,700,50
- (4) The amounts for 2020 in this column reflect the dollar value of annual incentive compensation earned under the 2020 Short-Term Incentive Plan (these amounts were paid in cash in the first quarter of 2021).
- (5) This column includes the dollar value of the Company's contributions to the 481(k) plan and perquisites and, in the case of Mr. Derham, free paid pursuant to his Consulting Services Agreement, For 2020, these amounts were as follows:

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### **Executive Compensation Tables**

### **Summary Compensation Table**

Name and Pánolpal Position	Year	Salary (S)	Bonus <sup>(N)</sup> (f)	Stock Awards (5)	Option Awards (%)	NonEquity Incentive Plan Compensation <sup>(4)</sup> (5)	Change in Pension Value and None unlifted Deferred Compensation Eamings (8)	All Other Compensation <sup>(6)</sup> (5)	Total Compen sation (%)
Miguel Patriclo	2020	1,000,000	-	360,783	_	3,744,000	-	1.035.348	6,140,131
CINET EXHOUSIVE ORDOR	2019	500,000	1,000,000	40,745,195	_	360,607	_	690,478	43,297,450
Paulo Basillo	2020	760,000	750,000	2,107,510	_	2,166,626	_	622.817	6,395,952
Global Chlef Financial Officer	2019	750,000		13,556,182	_	760,000		283,212	15,369,394
	2018	760,000		16,989,123	_	1,023,000		83.600	18.845.822
Carlos Abrams-Rivera U.S. Zone President fetarted Rehmany 2, 2020	2020	723,077	1,000,000	10,326,872	362,151	2,165,660	-	427,331	15,025,111
Rafael Otivelra	2020	784,572	587,516	3,473,573	_	1,989,892	_	556,372	7,342,225
International Zone	2019	611,467	_	9,836,855	_	389,401	_	251,917	11,089,640
nu sidure(*)	2018	560,101	_	8,937,536	_	733,854	_	101,918	10.333,408
Flavio Torres Head of Global Operations <sup>(1)</sup> *started January I, 2020	2020	326,611	92,593	6,437,638		913,719	-	105,450	7,876,011

- (1) The amounts in this column include one-time cost neteration bonuses of £750,000 for Mr. Basilio and £837,516 for Mr. Cilveira and hiring bonuses of \$1,000,000 for Mr. Annew-Fivers and of \$20,000 for Mr. Torres. For additional information, see Compensation Discussions and Analysis—2002 Cast Relateristic Reviews on page £4.

  (2) The amounts about in this column include the aggregate great data fair value, computed in accordance with Financial Accounting branches blooder PABU Procounting Collaboration (PABU Procounting Collaboration Collaboration Collaboration (PABU Procounting Collaboration Collaboration Collaboration Collaboration (PABU Procounting Collaboration Co
- (3) As of December 26, 2020, due to the performance of our business, the expected payout of the 2018 PSUs was determined to be zero. Of the amounts shown for 2016, PSUs represent \$11,892,369 for Mr. Basilio and \$5,946,215 for Mr. Déveira.
- (4) The 2020 amounts shown in this column reflect compensation serned for 2020 performance under our PBP. The bonuses were poid to each NEO after the end of 2020 in cash or shares of stock pursuant to our Bonus Swap program.
- (5) The following table sets forth a detailed breakdown of the items which compromise "All Other Compensation" for 2020:

Name	Matching Contribution to Knott Heinz 402(1) (6)	Dividend Equivalents Accrued on all Dividend Eligible RSUs (5)	Basic Life Insurance Coverage (5)	Relocation Expenses (\$)	Tax Support and Payments (\$)	Total (\$)
Mt. Patricio	19,950	1,013,962	1,416	_	_	1,035,348
Mt Desillo	19,950	001,805	1,082	-	-	622,817
Mt. Abramo-Rôvera	19,950	340,217	1,038	66,126(%)	-	427,331
Mt. Otherta	51,962(*)	488,747	13,168	_	2,476	556,372
Mr. Torros	_	03,068	3,137	_	8.325	105,450

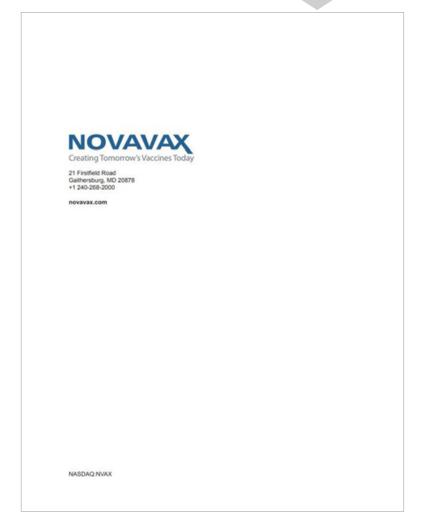
- (a) Reflects a matching contribution to the U.K. contribution scheme, paid in British pounds (E). (b) Reflects taxable and nontaxable reimbursement of costs associated with new hire relocation
- (6) Mr. Oliveira's base salary, bonus, and certain other compensation are paid in British pounds (£). The amounts shown are based on a 12-month everage exchange rate for the 2020 calendar year of \$1 to 50.777.
- (7) Mr. Torres's base salary, bonus, and our tain other compensation are paid in Brazilian real (R\$). The amount shown is based on a 12-month seesage exchange rate for the 2020 calendar year of \$1 to R\$5.4.

## **Back Covers**

**Back cover** designs provide another focal point for corporate brand. Back covers can include corporate information, brand imagery, and an FSC logo, which underscores the company's commitment to sustainable forestry.

## **BEFORE**







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